Section 200 – Boards & Agencies:

Registrars & Electors
Economic Development Commission
Planning & Zoning Commission
Design Review Board
Zoning Board of Appeals
Shared Services Commission
Permanent Building Committee
Ethics Commission
Inland Wetlands Agency
Flood & Erosion Control Board
Conservation Commission
Water Pollution Control Authority

2011-12 Budget Request		29,660.00	12,000.00	6,500.00	150.00	350.00	200.00	750.00	2,000.00	2,000.00	1,500.00	2,500.00	900.00	58,510.00
2010-11 (Over)\ Under		0.00	00.00	00.00	00:0	00.0	00.0	00.0	00.0	00.0	00.00	00.0	0.00	0.00
2010-11 Estimated Total Actuals		28,725.00	12,000.00	6,500.00	150.00	350.00	200.00	750.00	2,000.00	2,000.00	1,500.00	2,500.00	900.00	57,575.00
2010-11 First Six Months Actual		14,362.66	9,781.50	2,368.62	100.00	0.00	24.28	0.00	0.00	647.19	164.41	1,026.64	0.00	28,475.30
2010-11 Adjusted Approved Budget		28,725.00	12,000.00	6,500.00	150.00	350.00	200.00	750.00	2,000.00	2,000.00	1,500.00	2,500.00	900.00	57,575.00
2010-11 Trans/ Addl Appr.		0.00	0.00	00:0	0.00	00.0	00.00	0.00	0.00	00.0	00.0	00.0	0.00	0.00
2010-11 Approved Budget		28,725.00	12,000.00	6,500.00	150.00	350.00	200.00	750.00	2,000.00	2,000.00	1,500.00	2,500.00	900.00	57,575.00
2009-10 Actuals		27.820.00	9,898.00	3,416.48	122.00	28.50	52.66	908.61	1,491.30	846.24	522.94	1.060.68	504.37	46,671.78
	0210 - REGISTRARS & ELECTORS	01-02-00-0210-10-5101 Full Time	01-02-00-0210-10-5103 Part Time				01-02-00-0210-20-6232 Postage						_	 DEPARTMENT TOTAL

TOWN OF ELLINGTON BUDGET REQUEST 210 REGISTRARS & ELECTORS

Object No.	Description & Explanation(s)		FI	SCAL YEA	R 2	011-2012
			′ 2010-11 Revised		<u>FY</u>	2011-12
5101	FULL TIME PAYROLL	\$	28,726	Ş	\$	29,660
	Registrars of Voters-Democratic-Luginbuhl	\$	14,363	5	\$	14,830
	Registrars of Voters-Republican-Deland	\$	14,363	(\$	14,830
	Reflects 3.25% cost of living raise					
5103	PART TIME PAYROLL	\$	12,000	;	\$	12,000
	Election workers and Deputy ROV					
	TOTAL PAYROLL	\$	40,726		\$	41,660
6221	ADVERTISING-PRINTING-FORMS			;	\$	6,500
	All ballots, sample ballots and other mandated s	igns				
	for Election Day					
6222	DUES & SUBSCRIPTIONS			;	\$	150
	Maintain membership in Registrar of Voters'					
	Association of Connecticut					
6223	Travel				\$	350
	Travel for Conventions and to and from polls					
6232	POSTAGE				\$	200
	LHS memory cards, certified mail and other mai	I				
6233	EDUCATION				\$	750
	Training at spring and fall conferences					
6234	PROFESSIONAL DEVELOPMENT				\$	2,000
	Training for ROV's, deputies, and poll workers					
	Soon to be state-mandated					
6250	CONTRACTED SERVICES				\$	2,000

TOWN OF ELLINGTON BUDGET REQUEST 210 REGISTRARS & ELECTORS

1,500
1,500
2,500
900
16,850
 58,510
-

		2010-11	2010-11 Trans/	2010-11 Adjusted	2010-11 First Six	2010-11 Estimated	2010-11	2011-12
	2009-10 Actuals	Approved Budget	Addl Appr.	Approved Budget	Months Actual	Total Actuals	(Over)\ Under	Budget Request
0220 - ECON.DEV.COMM								
01-02-00-0220-10-5103 Part Time	180.00	750.00	0.00	750.00	0.00	750.00	0.00	00:00
01-02-00-0220-20-6221 Advertising Printing Forms	0.00	500.00	0.00	500.00	0.00	500.00	0.00	200.00
01-02-00-0220-20-6222 Dues & Subscriptions	2,885.20	3,000.00	0.00	3,000.00	2,936.00	3,000.00	0.00	3,000.00
01-02-00-0220-20-6223 Travel	0.00	0.00	0.00	0.00	00.00	0.00	0.00	00:0
	0.00	250.00	0.00	250.00	00.00	250.00	00.0	250.00
01-02-00-020-20-6233 Education	0.00	0.00	0.00	0.00	00:0	0.00	00.00	00.0
	00.00	200.00	0.00	200.00	00:0	200.00	00.00	200.00
	0.00	5,000.00	0.00	5,000.00	00:0	5,000.00	00.00	5,000.00
01-02-00-0220-30-6341 Office Supplies	0.00	00.00	0.00	0.00	0.00	0.00	0.00	00:00
DEPARTMENT TOTAL	3,125.20	9,700.00	00.0	9,700.00	2,936.00	9,700.00	00.0	8,950.00

Town of Ellington Planning Department



MEMORANDUM

DATE:

February 9, 2011

TO:

Board of Selectmen

Board of Finance

FROM:

Robert A. Phillips, AICP, Town Planner

SUBJECT:

2011-12 Fiscal Year Planning Department and Land Use Commissions Budget

In accordance with the request from the Board of Finance to minimize expenditures with the greatest discretion, I present to you the Planning Department and Land Use Commission FY 2011-12 Budget that generally does not increase total expenditures over last year's approved budget amount.

In particular, I direct you to the following few adjustments over last year's expenditures. All else remains the same.

- 1) "Full-time salaries" and "Other benefits" are generally subject to increase \$4,536 except where noted in accordance with the union contract (3.25%) and personnel rules (\$100 annual longevity payment for 3 of 4 employees).
- 2) The Economic Development "Part-time" line item of \$750 was removed as we no longer require Recording Secretary services for this commission as it is currently handled in-house.
- 3) Both the Planning and Zoning and the Zoning Board of Appeals "Advertising Printing Forms" line items have been reduced \$2,000 each (\$4,000 total) as we have substantially cut costs by using a different newspaper for publishing of required legal notices.
- 4) It should be noted that the Conservation Commission has requested \$1200 to be devoted to annual maintenance and development of the Hockanum River Trail System based upon a request from the Hockanum River Park Committee. In an effort to avoid additional expenditures, my recommendation is to earmark \$1,200 of the annual \$5,000 request under "Contracted Services" for their use and not as a separate line-item.

In summary, total salaries and other benefits are generally expected to increase \$3,786 except where noted and total office needs are expected to decrease \$4,000, resulting in \$214 less in overall requested expenditures over last year's approved budget.

It is my hope that our department has done its part to provide an acceptable town budget proposal in such difficult economic times.

Thank you for your consideration.

TOWN OF ELLINGTON BUDGET REQUEST

220 ECONOMIC DEVELOPMENT COMMITTEE

Object No.	Description & Explanation(s)			AL YEAR 20	11-2012
			010-11 vised	FY 2	2011-12
5103	PART TIME PAYROLL	\$	750	\$	-
	Recording secretary services as necessary				
	TOTAL PAYROLL	\$	750	\$	
6221	ADVERTISING-PRINTING-FORMS			\$	500
	Business surveys and other related documents				
6222	DUES & SUBSCRIPTIONS			\$	3,000
	Membership to Metro-Hartford Alliance				
6223	TRAVEL			\$	-
	N/A				
6232	POSTAGE			\$	250
	Mailings and Business surveys				
6233	EDUCATION			\$	-
	N/A				
6234	PROFESSIONAL DEVELOPMENT			\$	200
	Seminars for commission members				
6250	CONTRACTED SERVICES			\$	5,000
	Economic development consultant services and	similar			
6341	OFFICE SUPPLIES			\$	-
	N/A				
	TOTAL OFFICE BUDGET			\$	8,950
	DEPARTMENT TOTAL			\$	8,950

From: Rebecca Nolan [mailto:rnolan@metrohartford.com]

Sent: Tuesday, March 15, 2011 10:22 AM

To: Maurice Blanchette

Subject: MetroHartford Alliance - Municipal Dues 2011- 2012

Hello Maurice,

I just wanted to give you a heads up for billing this year. The Alliance will once again send an invoice separately from CRCOG. We continue to be mindful of municipal budgets therefore we have not raised our rate assessment. Using 2010 Census number to calculate assessments, Ellington's estimated payment @ \$0.20 per capita is \$3,120.40. You will receive an invoice at the end of June for the 2011 assessment.

2009 POP Assessment Rec'd 2010 POP. Assessment (Decrease) estimates	U.S. CENSUS 2009	Last Payment U.S. CENSUS	Estimated Increase Mthly
		Rec'd 2010 POP.	(Decrease) : estimates :
	14.680 \$2.936.00	7/21/2010 15,602	\$3,120,40 \$184,40 \$260.03

Please feel free to contact me with any questions. Becky

Rebecca A. Nolan, EDP Business Development Manager MetroHartford Alliance

31 Pratt Street, 5th Floor Hartford, CT 06103 PH: (860) 728-2280 FAX: (860) 493-7499

The City's Chamber of Commerce and the Region's Economic Development Leader

2011-12 Budget Request		1,250.00	3,000.00	9,600.00	0.00	0.00	200.00	5,000.00	9,000.00	0.00	28,050.00
2010-11 (Over)\ Under		00.00	00.00	0.00	00:0	00.0	00.0	00.0	00:0	0.00	0.00
2010-11 Estimated Total Actuals		1,250.00	5,000.00	9,600.00	0.00	0.00	200.00	5,000.00	9,000.00	00.00	30,050.00
2010-11 First Six Months Actual		345.00	426.77	9,528.00	0.00	0.00	0.00	0.00	3,538.00	0.00	13,837.77
2010-11 Adjusted Approved Budget		1,250.00	5,000.00	9,600.00	0.00	0.00	200.00	5,000.00	9,000.00	0.00	30,050.00
2010-11 Trans/ Addl Appr.		0.00	0.00	0.00	0.00	0.00	0.00	0.00	00.00	0.00	0.00
2010-11 Approved Budget		1,250.00	5,000.00	9,600.00	00.0	0.00	200.00	5,000.00	9,000.00	0.00	30,050.00
2009-10 Actuals		2.134.20	2.867.18	9,528,00	00.00	00.0	0.00	2,000.00	00.966.6	00.0	26,525.38
	0230 - PLANNING & ZONING	01-02-00-0230-10-5103 Part Time	01-02-00-020010 0100 Cit. Times 01-02-00-020-20-20-6221 Advertising Printing Forms	04-02-00-0200-20-02-1 //discressing / mining / cmms	04 02 00 00 20 20 20 20 Ergs Care Care Care Care Care Care Care Care				01-02-00-0230-20-0230	01-02-00-0230-30-6341 Office Supplies	DEPARTMENT TOTAL

Town of Ellington Planning Department



MEMORANDUM

DATE:

February 9, 2011

TO:

Board of Selectmen

Board of Finance

FROM:

Robert A. Phillips, AICP, Town Planner

SUBJECT:

2011-12 Fiscal Year Planning Department and Land Use Commissions Budget

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In summary, total salaries and other benefits are generally expected to increase \$3,786 except where noted and total office needs are expected to decrease \$4,000, resulting in \$214 less in overall requested expenditures over last year's approved budget.

It is my hope that our department has done its part to provide an acceptable town budget proposal in such difficult economic times.

Thank you for your consideration.

TOWN OF ELLINGTON BUDGET REQUEST 230 PLANNING & ZONING

Object No.	Description & Explanation(s)			AL YEAR 20	11-2012
			2010-11 evised	<u>FY</u>	<u> 2011-12</u>
5103	PART TIME PAYROLL	\$	1,250	\$	1,250
	Recording secretary services as necessary				
	TOTAL PAYROLL	\$	1,250	\$	1,250
6221	ADVERTISING-PRINTING-FORMS			\$	3,000
	Legal notices as required by law				
6222	DUES & SUBSCRIPTIONS			\$	9,600
	Membership to Capital Region Council of Govern	ments			
6223	TRAVEL			\$	-
	N/A				
6233	EDUCATION			\$	-
	N/A				
6234	PROFESSIONAL DEVELOPMENT			\$	200
	Seminars for commission members				
6250	CONTRACTED SERVICES			\$	5,000
	Third party consultants on application review as				
	necessary / Special planning projects				
6254	STATE OF CT SURCHARGES			\$	9,000
	Fees required by state law				
6341	OFFICE SUPPLIES			\$	-
	N/A				
	TOTAL OFFICE BUDGET			\$	26,800
	DEPARTMENT TOTAL			\$	28,050



Capitol Region Council of Governments

241 Main Street • Hartford • Connecticut • 06106

Telephone (860) 522-2217 • Fax (860) 724-1274 www.crcog.org

> Melody A. Currey, Chairman Lyle D. Wray, Executive Director

MEMBERS

Andover

TO:

Chief Elected Officials and Chief Administrative Officer

Town of **ELLINGTON**

Bloomfield

FROM:

Lyle D. Wray, Executive Director, CRCOG

Bolton

Avon

DATE:

January 10, 2011

Canton East Granby

RE:

East Hartford

Fiscal Year 2011-12

East Windsor

Proposed Local Assessments for CRCOG

Ellington

We are providing this letter on local assessments for CRCOG member towns for your use in the preparation of your Fiscal Year 2011-12 budgets.

Enfield

Farmington

Glastonbury

Granby

Hartford

Hebron

Manchester

Marlborough

Newington

Rocky Hill

Simsbury

Somers

South Windsor Stafford

Suffield **Tolland**

Vernon

West Hartford

Wethersfield

Windsor

Windsor Locks

CRCOG remains sensitive to the needs of our member towns and to the budget constraints being experienced by the municipalities. We are proposing no increase over the current fiscal year; therefore, the proposed assessment for your town will be: \$9,528.00

As always, we will work hard to make sure that your contribution for membership in CRCOG is put to effective use on your behalf.

We will also continue to look for new revenue sources in the coming months and will be making reductions in our budget

We would gladly attend a meeting of your Town Council of Board of Selectman to discuss any questions or concerns that you may have.



BENEFITS OF CRCOG MEMBERSHIP TOWN OF ELLINGTON FY 2010-2011 CRCOG DUES: \$9,837

This is a partial listing of CRCOG projects that benefit the Town of Ellington.

The Capitol Region Purchasing Council serves 81 member municipalities and agencies. The program conducts 18 to 20 bids annually for a variety of goods and services. The program saves its members money through conducting competitive bids on their behalf, and providing access to volume-based savings. The Capitol Region Purchasing Council conducted 17 bids in FY2008-09, saving its 81 members over \$1.4 million. The Council also runs a Natural Gas Procurement Program that serves 33 municipalities. This program's purchases will result in over \$2 million in Year-to-Year savings for members of that Consortium. The CRCOG Electricity Consortium held its first reverse auction for 13 members July 2009. Savings over same day market prices for the 24 month contract term are over \$450,000. Ellington saved \$12,097.75 through participation in the CRPC.

In FY 2008, CRCOG received nearly \$5.2 million in State Regional Performance Incentive grant funds to conduct 10 service sharing projects on behalf of our member municipalities, and other towns wishing to participate. The projects are underway now. Ellington is participating in one of these projects.

In FY 2009, CRCOG obligated \$8 million in federal STP Urban Transportation Funds to start design, ROW or construction of previously approved road projects. The CRCOG Transportation Program also provided technical assistance to towns to solve traffic problems, resolve project funding difficulties, and mediate with ConnDOT on road design issues through corridor studies and general technical assistance. In 2002, Ellington received \$1.5 million for the reconstruction of Lower Butcher Rd. In 2008, the town received \$1.6 million for replacement of the Windermere Avenue Bridge.

The CRCOG Public Safety Program is working in many ways to coordinate regional public safety and homeland security activities. These programs help protect our communities and prepare us to respond and recover, as a region, from disasters. **Through 2009, CRCOG has received approximately \$15.5 million in Public Safety dollars,** comprised of funds from the State Homeland Security Grant Program (SHSGP), Law Enforcement Terrorism Prevention Program (LETPP), Metropolitan Medical Response System (MMRS), Urban Areas Security Initiative (UASI), and the Citizen Corps Program (CCP).

CRCOG staff, with the help of committee members, is responsible for grant applications, management and administration. Although the grants are for the region as a whole, individual towns have received the following: \$200/day reimbursement for first responders attending approved training or exercises; cots, \$20,500 to upgrade emergency operation centers, an Automatic Fingerprint Information System (AFIS) with a value of \$43,200 and CAPTAIN Fire equipment and services. In addition, CRCOG has contracted to provide a series of exercises to the region including a tabletop, functional and full-scale and is in the process of completing a full capability assessment. CRCOG is currently working on the FY 2008 SHSGP application and the FY 2010 UASI applications.

2010-11 2011-12 (Over)\ Budget Under Request	00.00	0.00 2,500.00
2010-11 Estimated Total Actuals	0.00 0.00 0.00 0.00 0.00 2,500.00 0.00 0.00	2,500.00
2010-11 First Six Months Actual	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0	0.00
2010-11 Adjusted Approved Budget	0.00 0.00 0.00 0.00 0.00 2,500.00 0.00 0.00	2,500.00
2010-11 Trans/ Addl Appr.	00.0	0.00
2010-11 Approved Budget	0.00 0.00 0.00 0.00 0.00 2,500.00 0.00	2,500.00
2009-10 Actuals	0.00	0.00
	0235 - DESIGN REVIEW BOARD 01-02-00-0235-10-5103 Part Time 01-02-00-0235-20-6221 Advertising Printing Forms 01-02-00-0235-20-6222 Dues & Subscriptions 01-02-00-0235-20-6223 Travel 01-02-00-0235-20-6232 Postage 01-02-00-0235-20-6234 Professional Development 01-02-00-0235-20-6254 St of Ct Surcharges 01-02-00-0235-30-6341 Office Supplies	DEPARTMENT TOTAL

TOWN OF ELLINGTON BUDGET REQUEST 235 DESIGN REVIEW BOARD

Object No.	Description & Explanation(s)			L YEAR 20	11-2012
		FY 201 Revis		<u>FY 2</u>	011-12
5103	PART TIME PAYROLL	\$	-	\$	-
	TOTAL PAYROLL	\$		<u> </u>	
	TOTALTAMOLL	<u> </u>			
6221	ADVERTISING-PRINTING-FORMS			\$	-
6222	DUES & SUBSCRIPTIONS			\$	-
6223	TRAVEL			\$	-
6233	EDUCATION			\$	-
6234	PROFESSIONAL DEVELOPMENT			\$	-
6250	CONTRACTED SERVICES Third party consultants as necessary			\$	2,500
6254	STATE OF CT SURCHARGES			\$	-
6341	OFFICE SUPPLIES			\$	-
	TOTAL OFFICE BUDGET			\$	2,500
	DEPARTMENT TOTAL			\$	2,500

2011-12 Budget Request		0.00	3,000.00	00.0	0.00	00.00	200.00	1,000.00	0.00	4,200.00
2010-11 (Over)\ Under		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	00.00
2010-11 Estimated Total Actuals		0.00	5,000.00	00.0	0.00	00:0	200.00	1,000.00	0.00	6,200.00
2010-11 First Six Months Actual		0.00	776.88	0.00	0.00	0.00	0.00	348.00	0.00	1,124.88
2010-11 Adjusted Approved Budget		0.00	5,000.00	0.00	0.00	0.00	200.00	1,000.00	0.00	6,200.00
2010-11 Trans/ Addl Appr.		0.00	00.00	00.0	00.00	00.00	00:0	0.00	0.00	0.00
2010-11 Approved Budget		0.00	5,000.00	0.00	00.00	0.00	200.00	1.000.00	00.00	6,200.00
2009-10 Actuals		00.00	4.755.59	00.0	00'0	00'0	00.00	1.116.00	0.00	5,871.59
	0240 - ZONING BD. OF APPEALS	01-02-00-0040-10-5103 Part Time	01-02-00-02-40-10-0100 Cartising Printing Forms	01-02-00-0240-20-6222 Dues & Subscriptions	01-02 00 02-10 20 02-22	01-02-00-02-40-20-62-33 Education	01-02_00_02-40_20_0200	01-02-00-02-02-02-02-03-1 Totossional 2010-pmgm 01-02-00-02-02-02-02-03-1 Strictbardes	01-02-00-0240-30-6341 Office Supplies	 DEPARTMENT TOTAL

Town of Ellington Planning Department



MEMORANDUM

DATE:

February 9, 2011

TO:

Board of Selectmen

Board of Finance

FROM:

Robert A. Phillips, AICP, Town Planner

SUBJECT:

2011-12 Fiscal Year Planning Department and Land Use Commissions Budget

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- 4) It should be noted that the Conservation Commission has requested \$1200 to be devoted to annual maintenance and development of the Hockanum River Trail System based upon a request from the Hockanum River Park Committee. In an effort to avoid additional expenditures, my recommendation is to earmark \$1,200 of the annual \$5,000 request under "Contracted Services" for their use and not as a separate line-item.

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It is my hope that our department has done its part to provide an acceptable town budget proposal in such difficult economic times.

Thank you for your consideration.

TOWN OF ELLINGTON BUDGET REQUEST 240 ZONING BOARD OF APPEALS

Object No.	Description & Explanation(s)		CAL YEAR 2011-2012
		FY 2010-11 Revised	FY 2011-12
5103	PART TIME PAYROLL	\$ -	\$ -
W	Recording secretary services as necessary		
	TOTAL PAYROLL	\$ -	\$ -
6221	ADVERTISING-PRINTING-FORMS		\$ 3,000
	Legal notices as required by law		
6222	DUES & SUBSCRIPTIONS		\$ -
	N/A		
6223	TRAVEL		\$ -
	N/A		
6234	PROFESSIONAL DEVELOPMENT		\$ 200
	Seminars for commission members		
6250	CONTRACTED SERVICES		\$ -
	N/A		
6254	STATE OF CT SURCHARGES		\$ 1,000
	Fees required by state law		
6341	OFFICE SUPPLIES		\$ -
	N/A		
	TOTAL OFFICE BUDGET		\$ 4,200
	DEPARTMENT TOTAL		\$ 4,200
	PEFAITIBLE TOTAL		-,

2011-12 Budget Request		600.00 150.00 0.00 0.00 750.00
2010-11 (Over)\ Under		0.00
2010-11 Estimated Total Actuals		600.00 150.00 0.00 0.00 750.00
2010-11 First Six Months Actual		0.00
2010-11 Adjusted Approved Budget		600.00 150.00 0.00 0.00 750.00
2010-11 Trans/ Addl Appr.		00.00
2010-11 Approved Budget		600.00 150.00 0.00 0.00 750.00
2009-10 Actuals	N.C	125.00 0.00 0.00 0.00
	0245 - SHARED SERVICES COMMISSION	01-02-00-0245-10-5103 Part Time 01-02-00-0245-20-6221 Advertising Printing Forms 01-02-00-0245-20-6250 Contracted Services 01-02-00-0245-30-6341 Office Supplies DEPARTMENT TOTAL

TOWN OF ELLINGTON BUDGET REQUEST

245 SHARED SERVICES COMMISSION

Object No.	Description & Explanation(s)	FISCAL YEAR 2011-2012						
			2010-11 evised	FY 2	011-12			
5103	PART TIME PAYROLL	\$	600	\$	600			
	Recording secretary services as necessary							
	TOTAL PAYROLL	\$	600	\$	600			
6221	ADVERTISING-PRINTING-FORMS			\$	150			
	Legal notices							
6250	CONTRACTED SERVICES			\$	-			
6341	OFFICE SUPPLIES N/A			\$	-			
	TOTAL OFFICE BUDGET			\$	150			
	DEPARTMENT TOTAL			\$	750			

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2011-12 Budget Request		1,500.00 100.00 0.00 250.00 1,850.00
2010-11 (Over)\ Under		0.00
2010-11 Estimated Total Actuals		1,500.00 100.00 0.00 250.00 1,850.00
2010-11 First Six Months Actual		375.00 0.00 0.00 0.00 375.00
2010-11 Adjusted Approved Budget		1,500.00 100.00 0.00 250.00 1,850.00
2010-11 Trans/ Addl Appr.		00.00
2010-11 Approved Budget		1,500.00 100.00 0.00 250.00 1,850.00
2009-10 Actuals		1,250.00 0.00 62.92 35.95 1,348.87
	0250 - PERM.BLDG.COMM	01-02-00-0250-10-5103 Part Time 01-02-00-0250-20-6221 Advertising Printing Forms 01-02-00-0250-20-6250 Contracted Services 01-02-00-0250-30-6341 Office Supplies DEPARTMENT TOTAL

TOWN OF ELLINGTON BUDGET REQUEST

250 PERM. BUILDING COMMITTEE

Object No.	. Description & Explanation(s)	FISCAL YEAR 2011-2012						
			2010-11 Revised	FY	<u> 2011-12</u>			
5103	PART TIME PAYROLL	\$	1,500	\$	1,500			
	Record secretary							
	TOTAL PAYROLL	\$	1,500	\$	1,500			
6221	ADVERTISING-PRINTING-FORMS			\$	100			
6250	CONTRACTED SERVICES			\$				
6341	OFFICE SUPPLIES			\$	250			
•	Office supplies							
	TOTAL OFFICE BUDGET			\$	350			
	DEPARTMENT TOTAL				1,850			

Amounts in Dollars

2011-12 Budget Request		1,000.00	150.00	0.00	0.00	0.00	0.00	0.00	0.00	1,150.00
2010-11 (Over)\ Under		0.00	00.00	00.0	00.00	00.0	00.00	00.0	0.00	0.00
2010-11 Estimated Total Actuals		1,000.00	150.00	0.00	00.0	00.00	00.00	00.00	0.00	1,150.00
2010-11 First Six Months Actual		500.00	00.0	0.00	0.00	0.00	0.00	0.00	0.00	500.00
2010-11 Adjusted Approved Budget		1,000.00	150.00	0.00	0.00	0.00	0.00	00.0	0.00	1,150.00
2010-11 Trans/ Addl Appr.		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2010-11 Approved Budget		1,000.00	150.00	0.00	0.00	0.00	0.00	0.00	0.00	1,150.00
2009-10 Actuals		670.00	00.00	0.00	0.00	0.00	00:00	00:00	0.00	670.00
	0255 - ETHICS COMMISSION	01-02-00-0255-10-5103 Part Time	01-02-00-0255-20-6221 Advertisina Printina Forms		01-02-00-0255-20-6223 Travel				01-02-00-0255-30-6341 Office Supplies	DEPARTMENT TOTAL

TOWN OF ELLINGTON BUDGET REQUEST 255 ETHICS COMMISSION

Object No.	Description & Explanation(s)	FISC	AL YEAR 20	11-2012
		010-11 evised	FY:	<u> 2011-12</u>
5103	PART TIME PAYROLL	\$ 1,000	\$	1,000
	Recording secretary			
	TOTAL PAYROLL		\$	1,000
6221	ADVERTISING-PRINTING-FORMS		\$	150
	Legal notices			
6222	DUES & SUBSCRIPTIONS		\$	-
6223	TRAVEL		\$	-
6233	EDUCATION		\$	-
6234	PROFESSIONAL DEVELOPMENT		\$	-
6250	CONTRACTED SERVICES		\$	•
6341	OFFICE SUPPLIES		\$	-
	TOTAL OFFICE BUDGET		\$	150
	DEPARTMENT TOTAL		\$	1,150

TOWN OF ELLINGTON BUDGET REQUEST 260 INLAND WETLANDS AGENCY

Object No.	Description & Explanation(s)	 FISC	AL YEAR 2	011-2012		
		 2010-11 Revised	<u>FY</u>	FY 2011-12		
5103	PART TIME PAYROLL	\$ 1,000	\$	1,000		
	Recording secretary services as necessary					
	TOTAL PAYROLL	\$ 1,000	\$	1,000		
6221	ADVERTISING-PRINTING-FORMS		\$	2,000		
	Legal notices as required by law					
6222	DUES & SUBSCRIPTIONS		\$	2,300		
	Membership CACIWC and NCCD					
6223	TRAVEL		\$	-		
	N/A					
6234	PROFESSIONAL DEVELOPMENT		\$	200		
	Seminars for commission members					
6250	CONTRACTED SERVICES		\$	5,000		
	Third party consultants on application reviews as necessary					
6254	STATE OF CT SURCHARGES		\$	1,200		
	Fees required by state law					
6341	OFFICE SUPPLIES		\$	-		
	N/A					
	TOTAL OFFICE BUDGET		\$	10,700		
	DEPARTMENT TOTAL		\$	11,700		

AVON * BLOOMFIELD * BOLTON * BRISTOL * BURLINGTON * CANTON * COVENTRY * EAST GRANBY * EAST WINDSOR * EAST HARTFORD * ELLINGTON ENFIELD * FARMINGTON * GLASTONBURY * GRANBY * HARTFORD * MANGHESTER * PLAINVILLE * SIMSBURY * SOMERS * SOUTH WINDSOR STAFFORD * SUFFIELD * WESTHARTFORD * WINDSOR * WINDSOR LOCKS

BOARD OF DIRECTORS

Chairman: John M. Collins; Vice-Chairman: Jeffrey Folger Secretary/Treasurer: Lin Marino Daniel Camerota, Pamm Cooper, Harold Eastwood Michael Mocko, Jane Seymour, John Spencer, John Weedon

RECEIVED

FFB 1 1 2011

TOWN OF ELLINGTON FINANCE DEPT.

February 9, 2011

Mr. Maurice Blanchette First Selectman Town of Ellington PO Box 187 Ellington, CT 06029

Re: Fee for service funding request for Fiscal 2011-2012

Dear Mr. Blanchette:

To support our fee-for-service municipal program during the upcoming fiscal year, the North Central Conservation District is requesting two thousand fourteen dollars (\$2,014) from the Town of Ellington. This request is submitted for inclusion in the 2011-2012 budget process. There is no increase in our funding request for this year and the District has not requested an increase for over five years. Payment is requested by July of 2011 at which time a reminder will be sent.

The North Central Conservation District provides technical assistance and expert opinion to towns on inland wetland protection, erosion and sediment control, stormwater management and groundwater protection. We also work with local schools and recreation departments on environmental education programs.

Funding from municipalities is vital to continue the present program levels. The North Central Conservation District appreciates your support and we look forward to working with your community in the next year.

If you have any questions or suggestions regarding the North Central Conservation District programs, please call our office at (860) 875-3881.

Thanking you in advance,

John M. Collins

Chairman

Enc: Profile CC: Town Planner

Accounts Payable

2011-12 Budget Request		0.00	0.00	0.00	0.00	0.00	00.0	1,000.00	0.00	0.00	1,000.00
2010-11 (Over)\ Under		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2010-11 Estimated Total Actuals		0.00	00.0	0.00	0.00	0.00	0.00	1,000.00	0.00	0.00	1,000.00
2010-11 First Six Months Actual		00:00	0.00	0.00	0.00	0.00	00.0	0.00	0.00	0.00	0.00
2010-11 Adjusted Approved Budget		0.00	00:0	00.00	0.00	0.00	0.00	1,000.00	00:0	0.00	1,000.00
2010-11 Trans/ Addl Appr.		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2010-11 Approved Budget		00:00	00:00	0.00	0.00	0.00	0.00	1,000.00	00.00	0.00	1,000.00
2009-10 Actuals	ONTROL BOARD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	00:00
	0265 - FLOOD & EROSION CONTROL BOARD	01-02-00-0265-10-5103 Part Time	01-02-00-0265-20-6221 Advertising Printing Forms	01-02-00-0265-20-6222 Dues & Subscriptions	01-02-00-0265-20-6223 Travel	01-02-00-0255-20-6233 Education	01-02-00-0065-20-6034 Professional Development		01-02-00-0265-20-6254 St of Ct Surchardes	01-02-00-0265-30-6341 Office Supplies	DEPARTMENT TOTAL

TOWN OF ELLINGTON BUDGET REQUEST

265 FLOOD & EROSION CONTROL BOARD

Object No.	Description & Explanation(s)		FISCAL	YEAR 20	11-2012
		FY 2010-11 Revised		FY:	2011-12
5103	PART TIME PAYROLL	\$		\$	_
	Recording secretary services as necessary				
	TOTAL PAYROLL	\$	<u>-</u>	\$	-
6221	ADVERTISING-PRINTING-FORMS			\$	-
6222	DUES & SUBSCRIPTIONS			\$	-
6223	TRAVEL			\$	
6234	PROFESSIONAL DEVELOPMENT			\$	
6250	CONTRACTED SERVICES Third party consultants as necessary as necessary			\$	1,000
6254	STATE OF CT SURCHARGES			\$	-
6341	OFFICE SUPPLIES N/A			\$	-
	TOTAL OFFICE BUDGET			\$	1,000
	DEPARTMENT TOTAL			\$	1,000

Town of Ellington Planning Department



MEMORANDUM

DATE:

February 9, 2011

TO:

Board of Selectmen

Board of Finance

FROM:

Robert A. Phillips, AICP, Town Planner

SUBJECT:

2011-12 Fiscal Year Planning Department and Land Use Commissions Budget

In accordance with the request from the Board of Finance to minimize expenditures with the greatest discretion, I present to you the Planning Department and Land Use Commission FY 2011-12 Budget that generally does not increase total expenditures over last year's approved budget amount.

In particular, I direct you to the following few adjustments over last year's expenditures. All else remains the same.

- 1) "Full-time salaries" and "Other benefits" are generally subject to increase \$4,536 except where noted in accordance with the union contract (3.25%) and personnel rules (\$100 annual longevity payment for 3 of 4 employees).
- 2) The Economic Development "Part-time" line item of \$750 was removed as we no longer require Recording Secretary services for this commission as it is currently handled in-house.
- 3) Both the Planning and Zoning and the Zoning Board of Appeals "Advertising Printing Forms" line items have been reduced \$2,000 each (\$4,000 total) as we have substantially cut costs by using a different newspaper for publishing of required legal notices.
- 4) It should be noted that the Conservation Commission has requested \$1200 to be devoted to annual maintenance and development of the Hockanum River Trail System based upon a request from the Hockanum River Park Committee. In an effort to avoid additional expenditures, my recommendation is to earmark \$1,200 of the annual \$5,000 request under "Contracted Services" for their use and not as a separate line-item.

In summary, total salaries and other benefits are generally expected to increase \$3,786 except where noted and total office needs are expected to decrease \$4,000, resulting in \$214 less in overall requested expenditures over last year's approved budget.

It is my hope that our department has done its part to provide an acceptable town budget proposal in such difficult economic times.

Thank you for your consideration.

TOWN OF ELLINGTON BUDGET REQUEST

270 CONSERVATION COMMISSION

Object No.	Description & Explanation(s)		FISCAL Y	EAR 20	11-2012
		FY 2010-11 Revised	-	FY 2	2011-12
5103	PART TIME PAYROLL	\$	-	\$	-
	Recording secretary services as necessary				
	TOTAL PAYROLL	\$	<u>-</u>	\$	-
6221	ADVERTISING-PRINTING-FORMS			\$	500
	Various surveys as necessary				
6222	DUES & SUBSCRIPTIONS			\$	200
	Membership to CACIWC				
6223	TRAVEL			\$	-
	N/A				
6234	PROFESSIONAL DEVELOPMENT			\$	200
	Seminars for commission members				
6250	CONTRACTED SERVICES			\$	5,000
	Special projects as necessary				
	\$1,200 to Hockanum River Park Committee for a	nnual maintenai	nce		
6254	STATE OF CT SURCHARGES			\$	-
	N/A				
6341	OFFICE SUPPLIES			\$	-
	N/A				
	TOTAL OFFICE BUDGET			\$	5,900
	DEPARTMENT TOTAL			\$	5,900

2011-12 Budget Request		0.00	1.00	1.00
2010-11 (Over)\ Under		0.00	0.00	0.00
2010-11 Estimated Total Actuals		0.00	1.00	1.00
2010-11 First Six Months Actual		00:00	0.00	0.00
2010-11 Adjusted Approved Budget		0.00	1.00	1.00
2010-11 Trans/ Addl Appr.		0.00	0.00	00.00
2010-11 Approved Budget		00:00	1.00	1.00
2009-10 Actuals		0.00	00.00	00.00
	0280 - WPCA	01-02-00-0280-10-5103 Part Time	01-02-00-0280-20-6250 Contracted Services	DEPARTMENT TOTAL

TOWN OF ELLINGTON BUDGET REQUEST 280 WPCA

Object No.	Description & Explanation(s)		FISCA	AL YEAR 201	1-2012
		FY 2010-11 Revised		FY 2011-12	
5103	PART TIME PAYROLL	\$	<u>-</u>	\$	-
	TOTAL PAYROLL	\$	-	\$	=
6250	CONTRACTED SERVICES			\$	1
	Third part consultants as needed				
	DEPARTMENT TOTAL			\$	1